

**NEWTON-WELLESLEY HOSPITAL (NWH)  
DEPARTMENT OF PATHOLOGY & LABORATORY SERVICES  
MEMORANDUM**

**ANNUAL NOTICE OF LABORATORY COMPLIANCE**

To: All Partners Providers, NWH Medical Staff and NWH Affiliates  
From: Anthony J. Guidi, M.D., Chair of Pathology  
Today's Date: February 28<sup>th</sup>, 2018  
Subject: Annual Provider Notice Regarding Laboratory Compliance

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As an integral part of Newton-Wellesley Hospital's (NWH) Laboratory Compliance Program, we are providing you with our annual notice of clinical compliance guidelines. Our goal is to process the right test, for the right reason and for the right patient based on valid lab orders submitted by the authorized provider. The contents of this notice are based on recommendations from the Office of the Inspector General (OIG) that explain ordering providers' obligations under federally funded programs. For each test requested from NWH Laboratory (using a paper requisition or electronic order entry system), we require the ordering clinician to adhere to the following key elements of compliance:

1. The medical necessity for each individual test ordered has been accurately documented in the patient's medical record.
2. The laboratory requisition/order is always submitted with accurate diagnosis for each test (as documented within the patient's medical record).
3. The documentation within patient's medical record which may be part of an internal and/or external audit will be verified and submitted to the laboratory upon request (preferably within 2 business days).

Please refer to the following two attachments within this notice:

1. Guidelines for [Laboratory Billing Compliance](#)
2. List of [NWH Laboratory Reflex Testing Protocols](#)

Anthony J. Guidi, M.D., Chair of Pathology, at Newton-Wellesley Hospital, is the CLIA Laboratory Clinical Consultant and can be reached at [aguidi@partners.org](mailto:aguidi@partners.org), or at 617-243-6234 for any further questions.

If you have any questions or concerns please do not hesitate to contact:

- Robert Page, Lab Administrative Director, at [rpage@partners.org](mailto:rpage@partners.org), or at 617-243-6772
- Hemali S. Patel, Lab Operations Manager, at [hpatel@partners.org](mailto:hpatel@partners.org) or at 617-243-6285

Thank you for your continued support of the Laboratory Compliance program.