



## BIRTH CERTIFICATE

**Please complete the Birth Certificate worksheet and return to the Birth Registry office at least 10 days prior to your expected delivery date using the enclosed self-addressed, stamped envelope.**

**The Birth Registrar needs to complete the appropriate documents required by the state.**

- This will decrease the number of visits and interruptions during your hospital stay and will allow more time to proofread to ensure accuracy and to obtain appropriate signatures.
- It is difficult and costly to you to make corrections or changes after a birth certificate has been completed. Therefore, accuracy of information given is very important.

**A completed, accurate birth certificate worksheet is needed for:**

- the option to apply for a social security card for the child during your hospital stay,
- to receive an insurance letter for benefits, and
- to be granted access to government benefits.